

2nd PERMIDES Innovation Voucher application evaluation round – important information for SMEs

Deadline for submission of Innovation Voucher applications is:

Tuesday October 10th, 17:00 CET 2017

Please find below important information regarding your Innovation Voucher application:

1. Please make sure that your proposed project is within the correct timeframe: earliest possible start date for projects is January 1st 2018. Later start dates are possible. Latest possible end date is June 15th 2018.
2. If you plan to hand in a “related submission”, i.e. an application that is content-wise connected to another application (submitted by another beneficiary) with the same IT partner, make sure you tick the box “related submission” and provide the title of the related submission.
3. Please make sure that your application text is within the indicated character limits. Note that section “Excellence” has multiple subsection and an overall limit of 5000 character incl. spaces.
4. Please make sure that there are no missing entries in your application form. Especially in the section “Implementation” where you must provide information on deliverables/workpackages, milestones and risks you must enter information in all provided fields.
5. For the section “Resources to be committed” please make sure to check the following point:
 - The total amount requested as PERMIDES funding shall not exceed 60.000 EURO. If you as beneficiary have received PERMIDES funding before (e.g. as Travel, Consultancy or Innovation Vouchers) your available funding will be reduced by the amount already received. Please make sure to only indicate the eligible amount of requested funding.
 - Please make sure that your applied-for costs are eligible. Details about the eligibility of costs can be found in our [applicants guide](#), our [terms and conditions](#) and in our [FAQ](#) section on our website www.permides.eu. The eligible costs include the personnel costs and depreciation costs of equipment, infrastructure or other assets necessary for the project incurred and invoiced by the participating IT SME(s). The sum of costs of specific investments such as hardware or licenses (cross-functional standard software such as MS Office is not eligible) necessary for an innovation project shall not exceed 50% of the total costs. Hardware to be funded needs to be described, as we only cover depreciation costs of hardware and depreciation length depends on hardware type.
 - Regarding the personnel cost description please make sure to indicate for each position the respective function (e.g.. Software-Developer, Consultant, etc), the average hourly / monthly rate per position and the estimated total time effort per position (hours / person months).
6. After submission please make sure that your IT partner(s) approve your submission (agrees to the declaration of honour and T&Cs) via the links which they receive in the submission confirmation email.

